

Lau, Raymond W.

From: Slavitt, Joshua
Sent: Friday, October 06, 2000 2:07 AM
To: Atkins, Bruce; Duperier, Laurie; Hargrave, Judy; Hodgson, Reg; Keane, Denise; Lau, Raymond W.; Lawrie, David; Rush, Katrina; Walk, Roger A.; Winokur, Matt
Cc: Scott, John (PML Aust); Windholz, Eric; White, Nerida; Beder, Jill
Subject: OS&H Meeting, 19-20 October

Per our efforts to pull together a meeting to discuss current internal and external OS&H issues, enclosed please find the agenda.



OSH 19-20 October
2000.doc

You will note that the meeting has been split, with the first portion of the meeting occurring on 19 October, from 12pm to 5:45pm and the second portion of the meeting occurring on 20 October, from 8:30am to 1:00pm. The need to split the meeting is due to a) our desire to accommodate travel schedules for our international guests and b) the need to work around other meetings that will take place when our guests come to town. We are in the process of organising a conference room at Moorabbin and will advise you as to the specific location as soon as possible. In addition, please also let me know if you have any specific A/V requirements.

I welcome any additional questions/comments that you might have.

Joshua J. Slavitt

Director, Policy & Programs
Philip Morris Corporate Services
One Southbank Boulevard, Level 7
Southbank 3006 Victoria
Australia
Tel: 61 3 9685 1911
Fax: 61 3 9685 1999
Mobile: 0419339814